**Forest Project Submittal Form – Avoided Conversion**

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| **Instructions:** Please complete all fields as thoroughly as possible. If the project in question is still in the planning or development phase, all fields must be completed using best available data and estimates based on the proposed project design. This is an interactive Word form. Upon completion, please save this form as a PDF prior to uploading it to the Reserve. This will lock your answers and protect the document from any further changes. All fields must be completed, even if the answer is also provided elsewhere; if a field is not applicable insert N/A in the space provided. Upon approval, this form will become public.**If this project intends to report under the ARB Compliance Offset Protocol, this is not the correct form.** Instead, you must use ARB’s “[Application for Listing a Forest Offset Project](http://www.climateactionreserve.org/how/california-compliance-projects/arb-forms/).” |
| 1. **Account Holder (as it appears in the Reserve software):**
 |  |
| 1. **Project Name (as it appears in the Reserve software):**
 |  |
| 1. **Project ID #:**
 | **CAR** |
| 1. **Protocol Version:**
 | [ ]  U.S. Forest Project Protocol v5**.1** |
| 1. **Project Operator:**
 |  |
| 1. **Technical Consultant(s):**
 |  |
| 1. **Other Parties with a Material Interest:**
 |  |
| 1. **Form Completed By (name, organization):**
 |  |
| * 1. **Contact Information (phone, email):**
 |  |
| * 1. **Date of Form Completion:**
 |  |
| 1. **Project Start Date (MM/DD/YYYY):**
 |  |
| 1. **First Reporting Period End Date (MM/DD/YYYY):**
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| **Ownership and Organization Summary** |
| 1. Is the proposed Project Operator a Forest Owner? If yes, provide documentation showing the Forest Owner’s ownership interest in the property and its interest in the forest carbon stocks on the property. Upload as a separate PDF titled “*Ownership Interests Documentation*”. If no, proceed to question 11.a-f.
 | [ ]  **Yes** | [ ]  No |
| * 1. Explain how the entity identified as the Project Operator has the right to undertake the project, register it with the Reserve, and execute the PIA:
 |  |
| * 1. Would the Project Operator’s execution of the PIA breach any relevant legal obligation or agreement it has with the fee owner(s) of the property? If yes, please explain.
 | [ ]  **Yes****Explanation:** | [ ]  No |
| * 1. Has consent been given by the fee owner of the property to the Project Operator to develop a forest project and execute the PIA? If no, please explain.
 | [ ]  **Yes** | [ ]  No**Explanation:** |
| * 1. Does the Project Operator anticipate that the fee owner of the property will also execute the PIA with the Reserve?
 | [ ]  **Yes** | [ ]  No |
| * 1. Will the fee owner of the property consent to the execution of the PIA and assist in recording the PIA on title?
 | [ ]  **Yes** | [ ]  No |
| * 1. Provide documentation showing the Project Operator’s ownership interest in the property and its interest in the forest carbon stocks on the property, and – if applicable - a legal agreement allowing the right to operate the project from the other Forest Owners. Upload as a separate PDF titled “*Ownership Interests Documentation*”.
 |
| 1. List all Forest Owners, the ownership structure, and the Assessor Parcel Number (APN) for each tract of land in the project area (or provide as an attachment):
 | **Name/Entity** | **Entity Type (corporation, partnership, individual)** | **APN** |
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| 1. If more than one name/entity is listed as an owner in Question 12, who is authorized to sign on behalf of all parties?
 |  |
| 1. Provide documentation showing other property interests existing within the project area, which are held by third parties and affect the trees and standing timber located on the property (e.g. mineral rights, timber rights, easements, rights of way, leases, etc.). Upload a separate PDF titled “*Other Property Interests Documentation*.” In addition, list all entities that hold any direct or indirect legal interest in the trees or standing timber located on the property and what right the entity has through such interest to impact the trees or standing timber on the property (i.e., explain what impediments these rights could potentially pose to implementation of the project).
 | **Name/Entity** | **Type of Legal Interest** | **Potential Impact on Trees/Standing Timber**  |
|       |       |       |
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| **Project Area Information** |
| 1. Is the project area being transferred to public ownership?
 | [ ]  **Yes** | [ ]  No |
| * 1. If yes, list the previous owner and public entity (current owner):
 |  |  |
| * 1. If multiple transfers took place, were they all within 12 months of one another (or, if the transfers will be in the future, will they all be within 12 months of one another)?
 | [ ]  **Yes** | [ ]  No |
| 1. If the project activity will include recordation of a conservation easement (or easement(s)), when will the easement(s) be in place? Please include the easement(s) as an attachment if it is already in place.
 |  |
| * 1. If recording multiple easements, were the easements all recorded within 12 months or one another (or, if not yet recorded, will the easements all be recorded within 12 months of one another)?
 | [ ]  **Yes** | [ ]  No |
| 1. Is the Project located on tribal land? If yes, proceed to Question 17.a.
 | [ ]  **Yes** | [ ]  No |
| * 1. Demonstrate that the land within the Project Area is owned by a tribe or native corporation. If demonstrated via the *Ownership Interest Documentation* previously submitted, please refer to that document.
 |  |
| 1. Project Site Information
	1. Project Site State:
	2. Project Site Location, including county (e.g. Humboldt County; Fresno; Near Truckee):
	3. Assessment Area(s) (See the Assessment Area Data file at: <http://www.climateactionreserve.org/how/protocols/forest/assessment-area-data/> If multiple assessment areas are identified please indicate the approximate percentage of the forest project’s total area contained in each area.) :
	4. Total Project Acreage:
	5. Rationale for determining Project Area boundaries:
	6. Denote all carbon pools accounted for in Project’s GHG Assessment Boundary:
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| 1. General Description of Forest Conditions within Project Area
	1. Species (tree composition):
	2. Age class distribution (e.g. 10% aged 10-20 years, 40% aged 21-30 years, 50% aged 31+ years, etc.):
	3. Management history (management of forest area prior to implementation of project):
	4. Associated flora and fauna:
	5. Watercourses:
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2.
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| 1. Will the project become part of an aggregate?
 | [ ]  **Yes** | [ ]  No |
| **Project Eligibility** |
| 1. Does the Project Area have an estimated canopy cover of 10% or greater?
 | [ ]  Yes | [ ]  No |
| 1. Will this project incorporate broadcast fertilization?
 | [ ]  Yes | [ ]  No |
| 1. Have the Forest Owner(s) identified in Question 12 owned the Project Area since the Project’s Start Date?
 | [ ]  Yes | [ ]  No (if no, provide the date of transfer: **)** |
| 1. Identify the type of anticipated land use in the conversion scenario, and describe how the type of anticipated land use conversion is legally permissible:
 |  |
| 1. Has a real estate appraisal for the project area been conducted?
 | [ ]  Yes | [ ]  No |
| * 1. If yes, does the appraisal for the property demonstrate that the value of the anticipated alternative land use for the Project Area is at least 40 percent greater than the value of the current forested land use?
 | [ ]  Yes | [ ]  No |
| * 1. If yes, specify the highest value alternative land use identified in the real estate appraisal for the project area and describe how the physical characteristics of the project area are suitable for the alternative land use:
 | [ ]  Yes | [ ]  No |
| * 1. If multiple appraisals (i.e. due to multiple easements or multiple transfers), is the Conversion Risk Adjustment Factor the same for all portions of the project?
 | [ ]  Yes | [ ]  No |
| 1. Where conversion is to commercial, residential, or agricultural land use, is the slope of the project area greater than 40% on average across the Project Area? If yes, explain:
 | [ ]  Yes | [ ]  No |
| 1. Where conversion is to mining land use, does (or will) the appraisal provide evidence of the extent of mineral resources existing in the project area?
 | [ ]  Yes | [ ]  No |
| 1. Where conversion is to agricultural land use, does (or will) the appraisal provide evidence of soil suitability and water availability for the type of expected agricultural land use?
 | [ ]  Yes | [ ]  No |
| 1. Where conversion to residential, commercial, or recreational land use is anticipated, please describe:
	1. The proximity of the project area to metropolitan areas:
	2. The proximity of the project area to grocery and fuel services and accessibility to those services:
	3. Population growth (people per year) within 180 miles of the project area:
 | a. **b.****c.** |
| 1. Does the Project Area consist of at least 95% native species based on the sum of carbon in the standing live carbon pool (basal area per acre)
 | [ ]  Yes | [ ]  No |
| 1. Does the Project Area naturally consist of a mixed species distribution where no single species’ prevalence (measured as percent basal area) exceed the percentage value of standing live carbon shown under the heading “Species Diversity Index” in the Assessment Area Data File?
 | [ ]  Yes | [ ]  No |
| If No, explain how the project will demonstrate a trend toward achieving this requirement:  |
| 1. On a watershed scale up to 10,000 acres, will the project maintain or make progress toward maintaining a maximum of 40% of the project’s forest lands in ages less than 20 years old?
 | [ ]  Yes | [ ]  No |
| 1. How will the project ensure that structural elements (standing and lying dead wood) are retained in sufficient quantities throughout the project life?
 | [ ]  **Option 1: Monitoring dead wood throughout Project Area**[ ]  **Option 2: Monitoring dead wood on harvested areas**[ ]  **Option 3: No harvesting will take place** |
| 1. Is the account holder authorized to sign the “Attestation of Title” form?
 | [ ]  **Yes** | [ ]  No |
| 1. Is the project being implemented and maintained because of any law, statute, regulation, court order, or other preexisting legally binding mandate?
 | [ ]  **Yes****Explanation:**  | [ ]  No |
| 1. Has this project been submitted to another registry or program? If so, has the project been accepted (listed, approved, pre-approved, etc.) by the other registry or program?
 | [ ]  **Yes****Explanation:** | [ ]  No |
| * 1. Is the project seeking enhancement payments, as described in the protocol? If so, please elaborate.
 | [ ]  **Yes****Explanation:** | [ ]  No |
| 1. Have any GHG reductions associated with the project ever been registered with or claimed by another registry or program prior to registering with the Reserve?

If yes and still an active project, you must complete and return a [Registry Project Transfer Attestation](http://www.climateactionreserve.org/how/program/documents/) form. | [ ]  **Yes****Name of registry or program:****Did the project terminate? If so, explain why:** | [ ]  No |
| 1. Have any GHG reductions from the project ever been sold directly to a third party (i.e. sold without being registered with or claimed by another registry or program) prior to submitting to the Reserve?
 | [ ]  **Yes****Explanation:** | [ ]  No |
| 1. Does the project intend to use any of the following?
	1. Standardized Inventory Methodology (SIM)
	2. Climate Action Reserve Inventory Tool (CARIT)
 | [ ]  Yes[ ]  Yes | [ ]  No[ ]  No |
| 1. Additional information (if any):

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***End of form***